



*Creating Mobility and Independence for People with Disabilities*

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(DATE)

(ORGANIZATION)

(NAME OF ORGANIZATION'S PRESIDENT/CEO)

(STREET ADDRESS)

(CITY, STATE ZIP)

Dear (PRESIDENT/CEO):

The (LOCAL) Chapter of AMBUCS is a recently formed grass roots 501(c) (3) charity whose mission is to create mobility and independence for people with disabilities. We complete this mission through community service aimed at improving the lives of those with disabilities and by giving AmTryke® therapeutic tricycles to children with disabilities.

As we work to help those with disabilities gain mobility and independence we are endeavoring to raise funds to cover our operational expenses. We are an all volunteer organization but, we do experience costs related to insurance, postage, and professional fees. We are requesting a (AMOUNT) donation from the (ORGANIZATION) to help us meet these expenses. By underwriting operation costs, we can make sure all donations go directly for AmTrykes® for people with disabilities.

Thank you in advance for your assistance in our mutual efforts to make our community a better place to live for people of all abilities.

Sincerely,

(TYPED NAME)

President

(LOCAL) Chapter of AMBUCS

PS: Is (ORGANIZATION) in need of a program? We would love the opportunity to come and present a program about the AmTyke® and its benefits to children with disabilities. Please give us call at (PHONE NUMBER). .